

**FLOYD COUNTY BOARD OF EDUCATION REGULAR MEETING
MONDAY, JANUARY 23, 2012 – 6:30 P.M.
MAY VALLEY ELEMENTARY SCHOOL
MARTIN, KENTUCKY**

A G E N D A

1. CHAIR’S WELCOME/CALL TO ORDER

- A. Roll Call/Welcome**
- B. Reminder for a Request to Speak**
- C. Moment of Individual Silent Reflection: “Why are we here?”**
- D. The Adoption of the Agenda.**
- E. Election/Affirmation of Board Officers for 2012.**

**2. SPOTLIGHT ON STUDENT/STAFF/COMMUNITY
ACHIEVEMENTS, REPORT ON STUDENT WORK BY
MAY VALLEY ELEMENTARY SCHOOL STUDENTS AND
REPORT BY SBDM COUNCILS.**

**3. COMMUNITY COMMENTS TO THE BOARD OF
EDUCATION**

- A. Students**
- B. Parents, PTA/O’s**
- C. SBDM Councils**
- D. Classified Employees**
- E. Certified Employees/FCEA**
- F. Principals’ Association**
- G. Members of the Board of Education****
- H. Public Comment**

4. ACTION OR SPECIAL REPORTS – STUDENT LEARNING

- A. Receive Attendance/Enrollment and Health Aide Service Report.**
- B. Receive “Athletic” Academic/Attendance Report for December 2011.**

5. ACTION OR SPECIAL REPORTS – STUDENT SUPPORT

- A. Receive Report of the Superintendent.**
- B. Receive Utility Report for May Valley Elementary School.**

6. ACTION – BY CONSENT

- A. Consider Approval of Minutes.**
- B. Consider Payment of Bills and Claims.**
- C. Superintendent’s Report on Personnel:**
 - 1. Actions Taken**
 - 2. Consider Requests for Leaves-of-Absence**
- D. Consider Accepting the First SFCC FY 2012 KETS Offer of Assistance in the Amount of \$65,809.00.**
- E. Consider Family Resource/Youth Services Centers District Assurance Certification for FY’S 13-14 Continuation Funding.**
- F. Consider Proposal for Geotechnical Exploration for Football Field Improvements at Betsy Layne High and Prestonsburg High Schools by S & ME, Inc.**
- G. Consider Non-Resident Contracts for 2012-2013 School Year.**
- H. Receive Information on Community Eligibility Option (CEO) on the Floyd County Schools Nutrition Program.**
- I. Consider Request of May Valley Elementary PTO to use the Facility for the Purpose of Intramural Basketball Program.**
- J. Consider Contract for Prestonsburg Elementary School to Utilize Renaissance Learning, Inc.**
- K. Consider Commercial Carrier for Prestonsburg Elementary to Transport 5th Grade Students and Staff to Frankfort, Kentucky on February 8, 2012.**
- L. Consider Disposal of Surplus Computers, Printers, Other Related Electronic Devices, Student Desks, and Chairs.**
- M. Consider Licensing Agreement with Ohio-pyle Prints, Inc.**
- N. Consider First Reading of Amendments Made to Policy 10.4, Advertising in the Schools.**
- O. Consider Accepting 2012 SFCC Offer of Assistance in the Amount of \$145,113 Annual Debt Service on Bonds to be Sold for Proposed Construction or Major Renovation as Outlined in the District’s Facility Plan.**

- P. Receive and Review the FY 2013 Draft Working Budget.**
- Q. Consider 2012-2013 Technology Plan as Required for KY Department of Education and USF/E-Rate.**
- R. Consider Out-of-State Trip for Adams Middle School Dance Team to Attend US Finals Final Destination for Cheer and Dance in Indianapolis, IN on Saturday, March 31 and Sunday, April 1, 2012.**
- S. Consider Memorandum of Agreement Between ACT, Inc. and Floyd County Schools (Allen Central High School) for Quality Core.**
- T. Consider May Valley Elementary's Request of Agreement with Kentucky Shakespeare of Louisville, Kentucky for Two Person Tour "(Romeo and Juliet)" on April 9, 2012 at May Valley Elementary School.**
- U. Consider Service Agreement on McQuay Chiller Located at May Valley Elementary School.**
- V. Consider Board Meeting Calendar for 2012.**
- W. Receive December/January Report on Implementation and Progress of School Improvement Grant for South Floyd High School.**
- X. Consider Lease Agreement with City of Wheelwright for use of Facilities.**
- Y. Consider Roof Scan Proposal for Duff Elementary and Allen Central High Schools.**

7. EXECUTIVE SESSION TO DISCUSS (LITIGATION, PROPERTY, PERSONNEL AND EXPULSIONS) KRS 61.810.

8. ADJOURNMENT

**Henry Webb, Superintendent
Floyd County Schools**

The meeting was called to order at 6:30 PM by Mr. Jeff Stumbo, Board Chair. Let the record show that the following Board Members were present at this meeting: Mr. Jeff Stumbo, Ms. Linda Gearheart, Ms. Rhonda Meade, and Ms. Sherry Robinson. Dr. Chandra Varia, Board Member was not present at this meeting. Also present was Mr. Henry Webb, Superintendent and Mr. Jonathan Shaw, Board Attorney.

ORDER NO. 17264

Agenda

Ms. Meade made the motion and Ms. Gearheart seconded the motion to adopt the Agenda as is.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

ORDER NO. 17265

2012 Board Officers (Item 1-E)

Ms. Meade made the motion and Ms. Robinson seconded the motion to keep the same officers in place; those being Mr. Jeff Stumbo, Board Chair; Ms. Linda Gearheart, Vice-Chair.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

SPOTLIGHT: Doc Marshall read the attached declaration into the record noting that January is Board Member Appreciation Month.

Tonya Williams, Principal at May Valley Elementary and Greta Thornsberry, Assistant Principal had a power point presentation on May Valley (See attachment)

ORDER NO. 17266

Attendance/Enrollment Report (Item 4-A)

Ms. Gearheart made the motion and Ms. Meade seconded the motion to receive the Attendance/Enrollment and Health Aide Service Report.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

704 KAR 7:125, KRS 159.030. The End of Year (EOY) average daily attendance (ADA) will determine the district budget for 2012-2013. The 5th attendance month ended on January 5, 5th month attendance for the district is up 0.32% from the 5th month of 2010-2011. Year to date attendance is up 0.42% from 2010-2011.

ORDER NO. 17267

“Athletic” Academic/Attendance Report (Item 4-B)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to receive the “Athletic” Academic/Attendance Report for December 2011.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

ORDER NO. 17268

Report of the Superintendent (Item 5-A)

Ms. Gearheart made the motion and Ms. Meade seconded the motion to receive the Report of the Superintendent.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

ORDER NO. 17269

Utility Report (Item 5-B)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to receive the Utility Report for May Valley Elementary School.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

Fiscal Budgetary Impact:

2009/2010 SY (July 09 - June 10)	\$79,512.55
2010/2011 SY (June 10- June 11)	\$91,911.35

ORDER NO. 17270

December 19, 2011 Minutes (Item 6-A)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to accept the minutes for the Regular Board Meeting on December 19, 2011.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

ORDER NO. 17271

Bills and Claims (Item 6-B)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the payment of bills and claims.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

Warrant #123111	\$3,922,023.23
Warrant #011312	\$139,169.74
Warrant #011412	\$13,801.73
Warrant #011512	\$74,357.68
Warrant #011612	\$185,416.37
Warrant #012012	\$60,554.02
Warrant #012112	\$103,855.82
Warrant #012212	\$15,479.23

EMPLOYEE REQUESTS FOR LEAVE

***The Superintendent recommends approval of the following requests for leave.**

NAME	TYPE OF LEAVE REQUESTED	DATES	TYPE OF EMPLOYEE
Cheryl Newsom	Family Medical Leave	10/31/2011 - 12/05/2011	Clid
Karen Duff-Bentley	Family Medical Leave	12/08/2011 - 12/15/2011	Certified
Stacey Cook	Family Medical Leave	01/02/2012 - 01/30/2012	Certified

ORDER NO. 17272

Report on Personnel (Item 6-C)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to receive the superintendent's report on personnel.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

Superintendent Henry L. Webb is giving notice of personnel actions that have taken place since the last regular board meeting.

CERTIFIED TRANSFERS:

1. Carolyn Ford, from Special Education Teacher at Prestonsburg Elementary School to Home / Hospital Instructor at Central Office, effective January 2, 2012.

CERTIFIED DISCIPLINE:

1. Michelle Hall, Teacher at South Floyd High School.

CERTIFIED SUSPENSIONS:

1. Steve Romans, Teacher at Adams Middle School, 2 days
2. Carolyn Ford, Teacher at Prestonsburg Elementary School, 5 days.

CERTIFIED RESIGNATIONS:

1. Jason Kretzer, Information Technology Teacher at South Floyd High School, effective December 31, 2011.

CERTIFIED TERMINATIONS:

1. April Newsome, English Teacher at Prestonsburg High School, effective January 13, 2012.

CERTIFIED SUBSTITUTES:

1. Alyson McKenzie, Emergency, effective December 7, 2011.
2. Barbara Case, Emergency, effective December 19, 2011.
3. Kateland Hall, Emergency, effective December 19, 2011.
4. Barbara Howard, Emergency, effective December 19, 2011.
5. Jesse Brown, Emergency, effective January 3, 2012.

CLASSIFIED HIRINGS:

1. Margaret Bentley, Tutor at McDowell Elementary School, effective December 15, 2011.
2. Belinda Boyd, Tutor at Duff Elementary School, effective December 15, 2011.
3. Jennifer Cooley, Special Needs Assistant (PS) at May Valley Elementary School, effective December 21, 2011.
4. Lacy Rhoton, Tutor at May Valley Elementary School, effective December 21, 2011.

CLASSIFIED TRANSFERS:

1. Judy Stumbo, from Bus Driver for Bus # S23DW to Bus Driver for Bus # S12SN at the Transportation Department, effective January 13, 2012.

CLASSIFIED RESIGNATIONS:

1. Anna Johnson, Cook at Osborne Elementary School, effective January 10, 2012.

CLASSIFIED RETIREMENTS:

1. Etheal Hicks, Lead Custodian at Allen Elementary School, effective January 1, 2012.
2. Sandra McGarey, Special Needs Assistant at South Floyd High School, effective January 1, 2012.

CLASSIFIED SUBSTITUTES:

1. Sherry Winfree, Cook, effective December 12, 2011.

ORDER NO. 17273

SFCC FY 2012 KETS Offer (Item 6-D)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to accept the first SFCC FY 2012 KETS offer of assistance in the amount of \$65,809.00.

There was an affirmative vote by all board members present to approve this motion. The motion carried.

KRS 157.665-660, 750 KAR 2:010. The District General Funds has funds budgeted to cover these offers of assistance and will transfer \$65,809.00 to the KETS fund and the state will match with \$65,809.00.

ORDER NO. 17274

FY 13-14 Family Resource/Youth Service (Item 6-E)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the Family Resource/Youth Services Centers District Assurance Certification for FY'S 13-14 continuation funding.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

Board Policy 01.11 General Powers and Duties of the Board KRS 156.497 – KRS 156.4977. The School District Assurance Certification Form is required to be included in all FRYSC Continuation Grant Application. These application must be submitted to the office of FRYSC in Frankfort by February 15, 2012, to seek continued funding for FRYSC programs in Floyd County Schools.

ORDER NO. 17275

Geotechnical Exploration (Item 6-F)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the proposal for Geotechnical Exploration for football field improvements at Betsy Layne High and Prestonsburg High Schools by S & ME, Inc.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

Capital Construction Process 704 KAR 4:160. It will cost \$7,600 for each site, with the total amount being \$15,200.00. The architect (Sherman/Carter/Barnhart) and FCBOE staff recommend approving this proposal. The purpose of this work is to assess and evaluate the subsurface condition and develop recommendations that could affect the performance of the new fields.

ORDER NO. 17276

Non-Resident Contracts (Item 6-G)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the Non-Resident Contracts for 2012-2013 School Year.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

KRS 157.350: Board Policy 09.125, which states Reciprocal written agreements with other school districts concerning non-resident students' shall be made in compliance with state statutes and administrative regulations.

ORDER NO. 17277

School Nutrition Program (Item 6-H)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to receive information on Community Eligibility Option (CEO) on the Floyd County Schools Nutrition Program.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

District staff remain cautiously optimistic after extended analysis of July – November participation and financial data. The impact of the low operational months of the winter season has yet to be seen but the revenue and expenditure patterns when compared to the monthly closing balance does seem in-line with previous years, although both amounts are significantly higher due to the CEO.

ORDER NO. 17278

Intramural Basketball Program (Item 6-I)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the request of May Valley Elementary PTO to use the facility for the purpose of Intramural Basketball Program.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

Board Policy 05.3 Community Use of School Facilities. The May Valley Elementary PTO has offered this to Floyd County students for the past two years and would like to continue to do so.

ORDER NO. 17279

Renaissance Learning, Inc. (Item 6-J)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve contracting for Prestonsburg Elementary School to utilize Renaissance Learning, Inc.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

Board Policy states that only the Board of Education may enter into contracts. At this time only the computers in the Library computer lab have the capacity for students to use the computers for Accelerated Reader and Star Literacy Programs. By approving the use of the Web Based Program all computers in the school would have the capabilities for student use within these programs.

ORDER NO. 17280

5th Grade Trip to Frankfort (Item 6-K)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve commercial carrier for Prestonsburg Elementary to transport 5th grade students and staff to Frankfort, Kentucky on February 8, 2012.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

Board Policy states that only the Board of Education may enter into contracts. Prestonsburg Elementary 5th Grade Class is studying the democratic principals of both state and federal government. This will be an excellent opportunity for the students to see the legislative session in action and gain a personal knowledge of the process.

ORDER NO. 17281

Surplus Disposal (Item 6-L)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the disposal of surplus computers, printers, other related electronic devices, student desks and chairs.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

General Powers and Duties of the Board (01.11). Consider/authorize the disposal of surplus computers, printers, other related electronic devices, student desks and chairs through closed sealed bids.

ORDER NO. 17282

Ohiopyle Prints, Inc. (Item 6-M)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the licensing agreement with Ohiopyle Prints, Inc.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

BOE Policy 01.11. All four high schools activity funds can benefit from royalties for items sold with the schools' name/logo. Ohiopyle Prints, Inc. has agreed to pay 7% of net sales of merchandise bearing the school's name and or logo, paid quarterly. The agreement is non-exclusive, allowing for other similar agreements with other vendors.

ORDER NO. 17283

Policy 10.4 Advertising in the Schools (Item 6-N)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the first reading of amendments made to Policy 10.4, Advertising in the Schools.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

BOE Policy 10.4. Presently the district has a practice that approves, on an individual vendor basis, vendor's access to staff on school campuses for the purpose of soliciting staff. The vendors are only permitted to contact staff before or after the school day. This policy revision codifies the current practice into board policy and limits the numbers of solicitors who are permitted access to the district's staff.

ORDER NO. 17284

2012 SFCC Offer of Assistance (Item 6-O)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to accept the 2012 SFCC offer of assistance in the amount of \$145,113 Annual Debt Service on Bonds to be sold for proposed construction or major renovation as outlined in the District's Facility Plan.

There was an affirmative vote by all board members present to approve this motion. The motion carried.

KRS 157.622. Consider/approve accepting 2012 SFCC offer of assistance in the amount of \$145,113 annual debt service on bonds to be sold for proposed construction or major renovation as outlined in the districts facility plan.

ORDER NO. 17285

FY 2013 Draft Working Budget (Item 6-P)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to receive and review the FY 2013 Draft Working Budget.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

KRS 160.470 (6) (a): BOE policy 04.1. The FY 2013 Draft Working Budget is the projected revenues and estimated expenses for the upcoming 2013 Fiscal Year. Presently, the Kentucky Department of Education has not provided the SEEK Forecast for FY 2013. The Draft Working Budget for FY 2013 is merely a copy of the current year budget with adjustments being made to account for decreasing state revenues and reductions in reserves to the minimum of 2%. With the exception of state SEEK, all revenues are based on known or estimated receipts that can reasonably be expected. Expenses budgeted are only those recurring expenses required by law, and those in support of instructional, operational, and debt service functions. In addition no one-time expenses or major asset purchases are included (buses and five year plan items). These reductions are only to balance the Draft budget and further in-depth discussion and specific decisions on what may be reduced must be had by the budget committee and the board of education.

ORDER NO. 17286

2012-2013 Technology Plan (Item 6-Q)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the 2012-2013 Technology Plan as required for KY Department of Education and USF/E-Rate.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

Administrative Regulation 701 KAR 5:129, Senate Bill 230, Floyd County Schools Curriculum and Instruction Policy #08.2323 and in accordance with the Kentucky Education Technology System (KETS) Regulations. In accordance with the KETS Master Plan for Kentucky Schools and USF/E-Rate funding requirements, all plans must include components for all technology needs and implementation.

ORDER NO. 17287

Adams Middle School Dance Team (Item 6-R)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve Out-of-State Trip for Adams Middle School Dance Team to attend US Finals Final Destination for Cheer and Dance in Indianapolis, IN on Saturday, March 31 and Sunday, April 1, 2012.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

All out-of-state trips must have Board of Education approval. Applicable costs will be paid through funds raised by the J.D. Adams Middle School dance team upon approval of the request. Adams Middle School Dance Team competed in Jam Fest Mega Jam on December 10, 2011. Due to their outstanding performance, they have been invited to attend the US Finals Final Destination for Cheer and Dance.

ORDER NO. 17288

ACT, Inc. (Item 6-S)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve Memorandum of Agreement between ACT, Inc. and Floyd County Schools (Allen Central High School) for Quality Core.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

BOE Policy 01.11 General Powers and Duties of the Board. QualityCore End-of-Course Assessments measure the learning outcomes all students must attain in order to succeed in college and careers. Each assessment includes problem-based questions embedded in both academic and real-world contexts that are accessible and relevant to high school students. These real-world problems require practical applications of concepts, theories, principles, and process.

ORDER NO. 17289

“Romeo and Juliet” Tour (Item 6-T)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve May Valley Elementary request of agreement with Kentucky Shakespeare of Louisville, Kentucky for Two Persons Tour “(Romeo and Juliet)” on April 9, 2012 at May Valley Elementary School.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

Policy 01.11 General Powers and Duties of the Board. Kentucky Shakespeare, grounded in the works of Shakespeare, enriches the community through accessible professional theatre experiences that educate, inspire and entertain people of all ages.

ORDER NO. 17290

McQuay Chiller (Item 6-U)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve service agreement on McQuay Chiller located at May Valley Elementary School.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

General Powers and Duties of the Board (01.11). The cost for this service is \$5,824.00 annually.

ORDER NO. 17291

2012 Board Meeting Calendar (Item 6-V)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the Board Meeting Calendar for 2012.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

ORDER NO. 17292

School Improvement Grant for South Floyd High
(Item 6-W)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to receive the December/January report on implementation and progress of School Improvement Grant for South Floyd High School.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

2011-2012 SFHS CSIP. The School Improvement Grant covers the cost of activities contained within the grant. Remaining School Improvement funds were also used to implement additional strategies in the CSIP and SIG grant to assist in meeting the goals set forth in the SIG grant. The school submits a semester progress report to KDE for review and accountability (current report due on January 15). Once the report is reviewed the results are sent back to the school so modifications can take place if needed.

ORDER NO. 17293

City of Wheelwright Lease (Item 6-X)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve the lease agreement with the City of Wheelwright for use of facilities.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

KRS 162.90 Powers and duties of the local board. This agreement will ensure that the Board of Education only is the lease and responsible for the premises being leased only when utilized by our schools. Essentially this agreement clarifies that we only are leasing the facilities when we occupy them but still ensures we get first priority.

ORDER NO. 17294

Roof Scan Proposal (Item 6-Y)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to approve Roof Scan proposal for Duff Elementary and Allen Central High School.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

General Powers and Duties of the Board (01.11). Consider proposal for roof consulting and engineering services for Allen Central High and Duff Elementary/Allen Central Middle School. The cost for this service is \$2,800.00.

ORDER NO. 17295

Executive Session (Item 7)

Mr. Stumbo made the motion and Ms. Gearheart seconded the motion to go into Executive Session per KRS 61.810(1) for the Board to hear a parent appeal of Superintendent Decision.

There was an affirmative vote by all board members present to approve the motion. The motion carried. The time being 7:05 PM.

ORDER NO. 17296

Executive Session (Item 7)

Ms. Meade made the motion and Ms. Gearheart seconded the motion to come out of Executive Session.

There was an affirmative vote by all board members present to approve the motion. The motion carried. The time being 7:59 PM.

ORDER NO. 17297

Executive Session (Item 7)

Mr. Stumbo made the motion and Ms. Meade seconded the motion hat as a result of the Executive Session, that the issue of appeal would be tabled until the next board meeting.

There was an affirmative vote by all board members present to approve the motion. The motion carried.

ORDER NO. 17298

Adjournment (Item8)

Ms. Meade made the motion and Ms. Robinson seconded the motion to adjournment the meeting.

There was an affirmative vote by all board members present to approve the motion. The motion carried. The time being 8:01 PM.

CHAIR

SECRETARY

